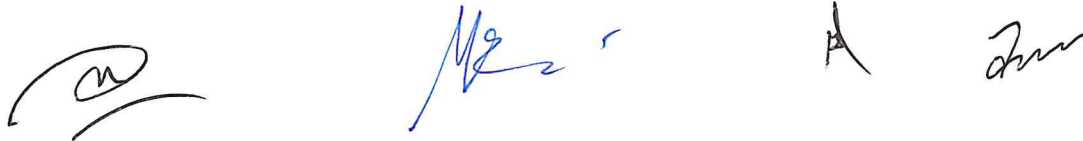


Memorandum

Subject: Approval for the Annual Procurement Plan of IDCOL 2024 under company & development partners' fund

IDCOL requires different Goods, Works, Consulting & Non-consulting services for different units and programs in 2024. The business units have shared their requirements with procurement unit in this regard. The list of the requirement is as below:

Annual Procurement Plan of IDCOL for Year-2024											
Sl. No.	Product/Service Description	Unit	Quantity	Estimated Price (in BDT)	Required by (Dept./Program/Project name)	Procurement Type	Procurement Method	Source of Fund (Project/Donor name/Company)	Expected Deadline for Completion	Status	Remarks
1	Server-HDD	Pcs	16	800,000.00	IT & MIS	Goods	OTM	KfW REP	Apr'2024		New
2	Cisco 24 port POE Managed Switch for NVR & Ip Phone(CBS 350)	Pcs	5	300,000.00	IT & MIS	Goods		KfW REP	Apr'2024		New
3	Data Center Upgradation	Unit	1	4,000,000.00	IT & MIS	Goods		Company	Oct' 2024		New
4	Wifi Solution with Devices	Pcs	16	1,500,000.00	IT & MIS	Goods		KfW REP	Apr'2024		New
5	Software Development: Project approval+Thumb Verification	Firm	1	6,000,000.00	IT & MIS	Services	QCBS	Company	Oct' 2024		New
6	VAPT (Vulnerable Assessment & Penetration Test)	Firm	1	400,000.00	IT & MIS	Service	RFQ	Company	Jul' 2024		New
7	AMC for Network and Server Management	Firm	1	250,000.00	IT & MIS	Service	RFQ	Company	Jul' 2024		New
8	License-Kaspersky Antivirus	Unit	300	420,000.00	IT & MIS	Goods	OTM	Company 70%, SREP 10%, KfW 20%	Oct'2024		New
9	Renew Audit Log Manage Engcen (AD & File Server)	Unit	1	200,000.00	IT & MIS	Goods		Company	Oct'2024		New
10	CISCO call manager license with connection con	Unit	1	1,500,000.00	IT & MIS	Goods		Company	Oct'2024		New
11	1.5 Ton AC	Pcs	3	450,000.00	IT & MIS	Goods		KfW REP	Apr'2024		New
12	License-office 365 Business	Unit	270	3,240,000.00	IT & MIS	Goods		Company 70%, SREP 10%, KfW 20%	Jan'2024		New
13	Calendar & Diary	Pcs	1300	1,360,000.00	PR/Media/Events	Goods	OTM/DPM	Company	Dec'24		New
14	New Year Souvenir	Pcs	300	1,350,000.00	PR/Media/Events	Goods		Company	Dec'24		New



15	Creative Design of New Year Calendar & Diary	Firm	1	200,000.00	PR/Media/Events	Service	SBCQ	Company	Nov'24		New
16	Creative Design of New Year Souvenir	Firm	1	300,000.00	PR/Media/Events	Service		Company	Nov'24		New
17	IDCOL Brochure	Pes	1000	250,000.00	PR/Media/Events	Goods	RFQ	Company	Jun'24		New
18	IDCOL Brand Audio Visual	LS	1	500,000.00	PR/Media/Events	Goods	SBCQ	Company	Jun'24		New
19	Souvenir for Different Occasion	Pes	200	600,000.00	PR/Media/Events	Goods	RFQ	Company	Throughout the year		New
20	Event Arrangement (Anniversary/National Mourning Day)	Pes	5	750,000.00	PR/Media/Events	Service/Good	SBCQ	Company	Throughout the year		New
21	Creative Designing for Different Occasion	Unit	12	420,000.00	PR/Media/Events	Services	SBCQ	Company	Throughout the year		New
22	Designing, content development and printing of the annual report 2023	LS	1	1,066,050.00	Finance & Accounts	Services	SBCQ/SSS	Company	March'24		New
23	Printing of the annual report 2023	LS	1	500,000.00	Finance & Accounts	Goods	RFQ	Company	March'24		New
24	Supply of uniform and shoes for support staff of IDCOL HO	Set / pair	64+32	300,000.00	Administration	Goods	RFQ	Company	Feb'24		New
25	Selection of firm for printing of Letterhead and envelope	Firm	1	250,000.00	Administration	Goods	RFQ	Company	March'24		New
27	Supply and fixation of furniture, fixture and office equipment (level 16 North, South and Level 17 North)	Firm	1	11,000,000.00	Administration	Goods	OTM	Company	Feb'24		New
28	IDCOL Green Building	Firm	1	700,000,000.00	Technical	Works	OTM	Company	Feb'24		New
29	Purchasing HelioScope Software License	Unit	5	1,365,000.00	Technical	Goods	DPM	SREP	Feb'24		CF
30	Supply of Thermal Imaging Camera	Pes	3	7,312,500.00	Technical	Goods	RFQ	SREP	Feb'24		CF

31	Supply of PV Analyzer	Pcs	2	10,562,500.00	Technical	Goods	RFQ	SREP	Feb'24		CF
32	Renewal PV Syst Software License	Pcs	5	812,500.00	Technical	Goods	DPM	SREP	Feb'24		CF
			GRAND TOTAL	757,958,550.00							

* CF: Carry Forward

Notably,

Total estimated cost from the Company Fund: BDT 724,321,050.00

Total estimated cost from the KFW Fund: BDT 13,390,000.00

Total estimated cost from the SREP Fund: BDT 20,247,500.00

Undecided BDT -

Now approval is required from the competent authority to include the above procurement packages in the procurement plan and initiate the process for these required goods, works and services.

Submitted for your kind approval,



Sudipto Khatib
Manager, Procurement



Shek Mijanur Rahman
Vice President and Unit Head, Accounts & Financial Planning



S. M. Monirul Islam
Deputy CEO & CFO



Alamgir Morshed
Executive Director & CEO